



THE INSTITUTE OF CHARTERED ACCOUNTANTS OF INDIA
(Set up by Act of Parliament)

Surat (WIRC)

NOTICE CALLING FOR SPECIAL GENERAL MEETING OF THE BRANCH

No. Election/2025-2029/01

Date: 30.12.2024

To,
All members of Surat Branch of Western India Regional Council

Dear Member,

Sub: Notice for Special General Meeting of the members of the Branch

This is to inform you that a **Special General Meeting** of the members of the Surat Branch of the Western India Regional Council will be held from **08:00 AM** to **06.30 PM** on **18th January, 2025 (i.e., the Saturday)** at **Sir K.P. College of Commerce, Sarvajanic Education Society, Gymkhana (Recreational Hall), 27, R K Desai Marg, Opp. Metas Adventist Hospital, Athwalines, Surat - 395001** for electing **9 (Nine) members** of its Managing Committee for the term **2025-2029**. The important dates relating to the above elections are as given below.

Those members, who are desirous of standing for said election may submit their nomination form duly filled in and signed by the Candidate and by the Proposer and Secunder (both of whom shall be entitled to vote in the said branch election) together with a (non-refundable) nomination fee of **Rs. 1000/-** by way of Demand Draft / Pay Order / Cheque drawn in favor of the **"SURAT BRANCH OF WIRC OF ICAI"** and payable at **SURAT**.

The nomination form duly filled in and signed should be submitted in a sealed cover addressed to **CA. Jay Chhaira** Returning Officer / Polling Officer at **ICAI Bhawan, B/h. VR. Mall, Dumas Road, Rundh-Magdalla, Surat - 395007** against an acknowledgement. The blank nomination form can be had from the said Returning Officer or from the undersigned or from the branch premises effective from **30.12.2024** till **06.00 PM** of **07.01.2025** i.e., the last date of receipt of nominations. The said nomination form is also available on the website of the Branch i.e., (www.icaipurat.org).





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IMPORTANT DATES

1.	Last Date of receipt of nominations (at least 10 days before the date of polling)	07/01/2025
2.	Date of scrutiny of nominations (Within two days from last date of nominations)	08/01/2025
3.	Display of list of valid nominations on the Notice Board of the Branch (Date of scrutiny, i.e., date applicable for S.No. 2)	08/01/2025
4.	Last date for withdrawal of nominations (Two days from the date of display of valid list of nominations.)	10/01/2025
5.	Display of final list of nominations (after withdrawals, if any) (Within one day of last date of withdrawal)	11/01/2025
6.	Date of Election (if the nominations exceed more than the number of vacancies) (As per Schedule)	18/01/2025
7.	Declaration of Result (As per Schedule)	19/01/2025

The election, if necessary, shall be held under the Single Transferable System of Voting.

Yours faithfully,

CA. Shailesh Lakhankiya
Secretary, Surat Branch of WIRC of ICAI



Note:

(*) Full Address of the Branch should be given here. In case, the Special General Meeting is held outside the Branch premises, the full address of the venue should be given here.

FORM OF NOMINATION

FORM OF NOMINATION OF A CANDIDATE FOR ELECTION TO THE MANAGING COMMITTEE OF _____ BRANCH OF _____ INDIA REGIONAL COUNCIL FOR THE TERM 2025 - 2029

We, the undersigned Members of the Institute of Chartered Accountants of India, belonging to the _____ Branch of _____ India Regional Council, being qualified to vote in the election of members to the Managing Committee of the said Branch for the term 2025- 2029, do hereby nominate _____, who is a Member of the Institute belonging to the said Branch and is also eligible to vote in the said election, as a candidate for the election to the members of the Managing Committee to be held on _____ 20__.

(1) Signature of Proposer _____

Name in full _____

(As published in the List of Voters)

Membership Number _____

Professional Address _____

Telephone No. _____

Email ID _____

Dated this _____ day of _____ 20__.

(2) Signature of Seconder _____

Name in Full _____

(As published in the List of voters)

Membership Number _____

Professional Address

Dated this _____ day of _____ 20__.

I, _____, being a Member of the Institute belonging to the _____ Branch not being in arrears on this day in respect of Annual Membership Fee for the current year and also being qualified to vote in the election of members to the Managing Committee of the said Branch for the term 2025 – 2029, agree to stand for the election to the said Managing Committee of the Branch to be held on _____ 20__.

I agree to abide by the provisions of the Election Code of Conduct applicable for Branch election and the Directions of the Central Council regarding Functions of the Branches of the Regional Councils and the Chartered Accountants Regulations, 1988.

I send herewith the fee for election of **Rs. 1000/- (Rupees One Thousand only)** by Demand Draft/Pay Order / Cheque No. _____ dated the _____ on _____ Bank drawn in favour of the Branch.

Signature of Candidate

Name in full

(As published in the List of voters)

Membership Number

Professional Address

Dated this _____ day of _____ 20__.

VERIFICATION

I, _____, do hereby declare that the particulars given above are correct to the best of my knowledge and belief.

Place:

Date:

Signature of the Candidate

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